

Let's take the information from your personal skills assessment summary and your work skills summary, and begin to look at the possibilities. Transfer the information to the areas below.

**My Top 10 Personal Skills**

In the space below, list your Top Ten personal skills. Which ten personal skills are your strongest?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**Work Skills I Do Well**

Place a check next to the skills that you enjoy using most.

1. Working with data \_\_\_\_\_
2. Working with people \_\_\_\_\_
3. Working with things \_\_\_\_\_

**5 Personal Skills I Enjoy Most**

Of the above 10 personal skills, choose the 5 skills you most enjoy using.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**Previous Jobs I've Enjoyed Most**

List previous jobs you've had, that brought you personal enjoyment or satisfaction.

1. \_\_\_\_\_ Why? \_\_\_\_\_
2. \_\_\_\_\_ Why? \_\_\_\_\_
3. \_\_\_\_\_ Why? \_\_\_\_\_
4. \_\_\_\_\_ Why? \_\_\_\_\_